



Throughout South East England

DRIVING SCHOOL

SBC House
Restmor Way
Wallington
Surrey
SM6 7AH

INTENSIVE PAYMENT DETAILS

1. Deposit payment:

Your initial deposit payment of £200 should be made in all instances direct to KISS Ltd.

You can make payment by bank card by contacting the KISS Office by telephone Monday-Friday 9.30am – 6pm.

Alternatively, you can make payment by bank transfer to the following account:

KISS Ltd

HSBC Bank

Sort code: 40-45-17

Account: 21547526

Use your name for reference.

Please email the KISS Office when you make a payment by bank transfer, so we can check our accounts and issue a receipt.

2. Balance payment:

The balance payment can be paid by following methods:

A: In cash to Instructor on the first day.

B: By bank card to the KISS Office at least four working days prior to course start date.

C: By bank transfer to KISS Ltd (account details as above) at least two working days prior to course start date.

D: By arrangement with Instructor, by bank transfer to the Instructors account.

The KISS Office will contact you in the week before your start date to confirm how you wish to make payment of the balance.

3. Payment receipts:

Payment receipts will be issued by the KISS Office or the Instructor, depending on who you pay.

4. How we work:

KISS works as an agency for self-employed KISS Instructors. Your payment, minus test fees, is transferred to the Instructor for the provision of lessons for your course. Therefore, any contract is between yourself and the Instructor. KISS Instructors work below the VAT threshold and therefore there is no VAT applicable to your course fees.